



BAPTIST
CHURCH – On Mission

4th Annual Holiday Market @ Southside

October 9, 2021 - 9 am – 2 pm
Vendor Information Sheet

We are excited to announce our **4th Annual Holiday Market @ Southside** vendor event to support our Global Missions Offering (GMO). The Holiday Market @ Southside will be held on **Saturday, October 9th, from 9 am to 2 pm** at Southside Baptist Church. We look forward to your participation. Below is the Vender Registration Form that you will need to register. We will open registration to our church members and last year's vendors until **Monday, July 26th**. Then we will open to the public with the last day of registration being **Monday, September 27th**. We will send confirmation once we receive your Registration Form and payment. If you have any questions, please contact our team at ssmissionmarket@gmail.com. Thank you, and we look forward to hearing from you!

Deadline for registration is Monday, September 27th.

- Complete the attached Vender Registration Form and mail it to Southside Baptist Church (see address below) along with your registration fee. *Please make all checks payable to Southside Baptist Church.* Online payment is also available by going to our website, www.southsidechurch.com, and in the top right corner select Giving. From that screen enter the amount and where it says "Fund" click on down arrow, scroll down and select **Holiday Market @ Southside** then continue to submit the payment. Please remember to email your completed registration form to Kelly@southsidechurch.com.
- Registration is limited to 41 vendors. However, to increase the variety of items, a limited number of similar craft/consultants' booths will be accepted. We will only accept one vendor for direct sale companies, Mary Kay, Pampered Chef, Tupperware, Thirty-One, etc.
- Please bring a door prize the day of and present it at the check-in desk.
- Your vendor registration fee of \$40 includes vendor space (inside or outside), breakfast, and lunch. We can supply a table for \$5, or you can bring one up to 6 feet. We are also limited in the numbers of electrical outlets so please let us know if you need power.
- Table assignments will be made by the Acts 1:8 Committee.
- Small display racks are acceptable only if they are placed behind the vendor's table. Please respect the aisle space for shoppers and the space of each vendor around you. Your space will be 10x10.
- Each vendor is responsible for individual table covering and/or decorations.
- Setup will be available on Friday night from 4 pm – 8 pm.
- Doors will open at 7:30 am for vendors and 9 am for shoppers. Vendors need to be setup and ready by 8:45 am.
- Shopping hours will be from 9 am - 2 pm.
- Each vendor is responsible for cleanup of their table and their surrounding area.
- Note: You are not registered until we have received your payment and vendor registration form. You will be notified via email as soon as payment is received.
- **Southside Baptist Church and/or the Acts 1:8 Committee retains the right to refuse a display and/or sale of any items deemed inappropriate for our event.**

Have questions? Contact Leigh Compton at (864) 216-1098 or ssmissionmarket@gmail.com.

Southside Baptist Church
316 S. Church Street, Spartanburg, S.C. 29306
(Office hours are Monday-Thursday, 8:30 am – 5 pm and Friday, 8:30 am – 1 pm.)



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Registration will be open for church members and past vendors until July 26, 2021.
Then registration will open to the public with last day of registration being September 27, 2021.
Registration Fee is \$40 (Registration Fee includes your space, breakfast, and lunch.)

Name: _____

Address: _____

Cell Number: (____) _____

Email: _____
(Please print clearly as email is the preferred method of correspondence)

Description of items to be sold _____

Location: Inside _____ Outside _____ (Tents are allowed)

Bringing a table _____ Need a table (\$5/table) _____ Need Power _____

**Southside Baptist Church and/or the Acts 1:8 Committee retain the right to refuse a display
and/or sale of any items deemed inappropriate for our event.**

By registering and signing below, you accept the guidelines listed on the Vendor Information Sheet.

Signature _____ Date _____

Make checks payable to: Southside Baptist Church
Mail or drop off*: 316 S. Church Street, Spartanburg, S.C. 29306
Attn: Kelly Thackston

(*Office hours are Monday-Thursday, 8:30 am - 5 pm and Friday, 8:30 am - 1:00 pm.)

Have questions? Contact Leigh Compton at (864) 216-1098 or ssmissionmarket@gmail.com

To Be Completed by the Event Committee Only

Date Registration & Fee Received: ____/____/____ Amount Received: \$_____

Notes: _____
